

## Newsletter/Panui

### June/Hune 2024

*Nau mai, haere mai, welcome to:* Dulcie Delany, India Robertson-Nichols, Kamaia Reign Karati Te Kura, Lucy Double, Mabel Fullerton-Smith, Mia Tamayo Restrepo, Nova Tait-Dang, Skye Spencer-Phillips and Sophia Tamayo Restrepo and their whānau.

*Haere ra, farewell to:* Jacob Prins, Khalid Khan and Rowan Magsig who have left us since February.

## Mānawatia a Matariki

### KEL Break Feast

**Thursday 27 June 7.30 am**

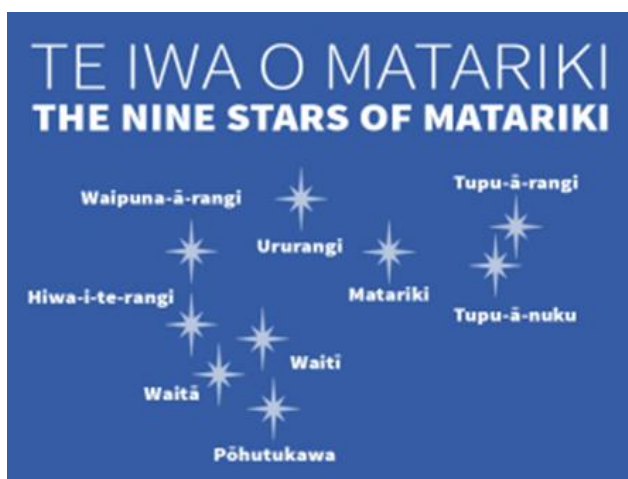
This year we are doing things a little differently for Mānawatia a Matariki. On Thursday June 27 we will be having a 'break feast'. You are welcome to join us in your PJs from 7.30am. Kaiako will have cereal, toast, porridge, and fruit salad at the ready, please bring a small contribution to our tepu kai.

Kai will be available across the morning, so if you don't make the early call there will be something here for when your tamaiti does arrive. Our hākari is an open invitation for all tamariki and whānau who attend KEL even if Thursday is not your day 😊.

Please check in with kaiako if you have any questions.

#### **N.B. Tamariki cannot be left unattended**

- 1) before 8.30am,
- 2) if Thursday is not their day



## Whānau / Kaiako Hui

Thank you! to everyone who made this such a positive experience. Learning focus/goals are being added to your tamaiti Storypark profile. Please feel free to use this platform to share, inform and comment about learning and development for your tamaiti.

## Teacher Only Day

**Tuesday 29 October**

KEL will be **closed** for our 2<sup>nd</sup> Teacher Only Day for 2024 on the 29<sup>th</sup> October. Kaiako will be focusing on infant and toddler pedagogy and curriculum planning to support learning for all.

## Our Outdoor Area Project

This year so far, the Governance Committee has been focussed on planning and seeking funds for the upgrade of our outdoor area.

We are currently awaiting approval from the Wellington City Council, to remove the Pohutukawa tree. We will be looking for support from whānau on the day and will keep you informed of this event.

Once this is done, we can go ahead with the replacement of the perimeter fence.

We are currently seeking funding to replace the safety surfacing.

## Thanks to our funders!

**Wellington Community Trust:** We have received a grant of **\$10,000** to cover the cost of replacing the boundary fence at the back of the centre.

**Wellington Children's Foundation:** We have received a grant of **\$724.50** to purchase a new 'space saver' cot for the sleep room.

**T.G. Macarthy Trust:** We have received a grant of **\$1,800** to cover the cost of removal of the Pohutukawa tree so we can begin the upgrade of our outdoor area.

## Important dates and events coming up

**Manawatia Matariki 'break feast':** Thursday, 27 June, 7.30 am

**Matariki Holiday:** Friday 28 June. **KEL CLOSED**

**Next Committee Meeting:** Wednesday 24 July 7 pm

**Labour Day Holiday:** Monday 28 October. **KEL CLOSED**

**Teacher Only Day:** Tuesday 29 October. **KEL CLOSED**

## Governance Committee

KEL is governed by a committee of whānau who are elected at an Annual General Meeting.

The Committee determines and develops the Centre's strategic direction, reviews our policies and procedures on a regular basis, supports our kaiako and generally keeps the Centre on task.

The Committee meets once every six weeks. By becoming a committee member, you can play an important role in shaping the early learning experience of your tamariki and help ensure that decisions made by the Committee are in the interests of all tamariki who attend KEL.

If you are interested in finding out more about what the Committee's role is and/or joining the Committee, please contact Andy at: [andywcraig@outlook.com](mailto:andywcraig@outlook.com) or talk to Tenaya.

### Next Committee Meeting

The next Committee Meeting is scheduled for **24 July, 7pm**

#### Current Committee Members are:

Andy Craig: (Chairperson), Liam Houlahan (Treasurer)  
Drew Delany, Liana Costella and Alice Brimer.

### Policy Review

Policies reviewed and approved at the last committee meeting:

- Appointments Policy
- Health and Safety Policy
- Financial Management Policy
- Food and Nutrition Policy

Policies currently under review:

- Enrolment and Settling Policy
- Assessment, Planning and Evaluation Policy
- Internal Evaluation Policy
- Complaints Policy and Procedures

You can access these policies on Storypark and/or in the Policy Folder at the sign-in table. Please feel free to propose changes and/or ask questions.

## Parent Donations

We wish to thank those parents and whānau who have responded to our requests for donations. These are absolutely crucial to the Centre's financial viability!

### Receipts

Receipts can be provided at the end of the financial year to those who have made donations during the year, or at other times should you request it, e.g. if you are leaving the Centre.

Please let us know if you would like a receipt.

### Tax rebates for donations

Because the centre is a charitable organisation, you can claim a tax rebate for donations you make. This means you can claim back a third of the amount you donate. Go to:

<http://www.ird.govt.nz/non-profit/np-donations/donee/np-donee-claiming-tax-credits.html> for details.

## Housekeeping & IMPORTANT! Reminders:

### Nappies and wipes

Please remember to check your supply.

### Naming items

Things are easily lost at KEL over the course of a busy day. Best practice is to name everything and keep precious toys at home.

### Wet bags

Thank you to those who have provided wet bags for your tamariki, as we no longer have a supply of plastic bags these are a real help for messy/wet clothing.

### Emergency kit snack boxes

We are wanting each whānau to provide us with a 2-litre ice cream container with snacks you know your tamaiti will eat, and medication such as inhalers for them. These must have a Drs label on it which shows expiry date and dosage. These will need to be turned over every 6 months

### Signing in and out

Remember to sign in and out when you are dropping off and picking up. For safety reasons we need to know who is on the premises at all times during the day.

### Confirmation of enrolment forms

Occasionally we ask whānau to confirm that they want their tamaiti to continue to attend KEL for their booked hours. This is because if tamaiti have been absent for a period or show irregular attendance, the Ministry of Education requires that we ask whānau to sign a form to confirm their booked days/hours.

**Thank you!** to those whānau for supporting the Centre to comply with this MoE requirement.

### NO NUTS!!!

Please remember **NO NUTS** of any type at KEL.

### Advise us of absences and illnesses

Please let us know if your tamaiti is going to be absent. We also want to know if your tamaiti is sick. Please let us know their symptoms so that we can protect everyone at KEL. Text or email is our preferred method of communication for absences.

### Casual days

If you would like to book your tamaiti in for a one-off extra day, please check in with Tenaya and she will do her very best to oblige.

*Kia Kaha from*

**Tenaya, Jim, Riana, Maddy, Helen, Kathleen & the Committee  
Kilbirnie Early Learners**

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**022 1016 412**

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Our website – [www.kilbirnieearlylearners.co.nz](http://www.kilbirnieearlylearners.co.nz)



# What have KEL tamariki been up to lately?

