

## Parent Newsletter/Panui

September/Hepetema 2016

Talofa lava, Kia Ora, Hello & Bonjour...and welcome to our new families/whānau

### Ako Teaching & Learning

#### Science at KCC

The children are currently focusing on Science. This past week the children have been engaged in doing colour mixing:- colouring white flowers, liquid colour dropping on filter paper, making a rainbow cake, Te Reo colour song, using colour feathers for games and songs.



### Self Review Focus

We have been continuing with a Self-review of our settling-in procedures. Thank you to those families who have been providing feed back to the teachers, informally and by completing our settling-in survey.

### Family/Whānau House (Whare)

If you haven't already provided one, we would like a photo of your family for our family/whānau house (whare).

### Xmas Closing Date

The Crèche's last day of operation for the 2016 year will be Wednesday the 21<sup>st</sup> of December. We will notify you soon of our re-opening date.

### KCC 'Online'

Our website is regularly updated. You can now find on-line copies of our newsletters on the website. Please direct interested families to our website: <http://www.kilbirniecreche.co.nz/> and our Facebook page.

If you haven't already, please head onto Facebook and like us. We appreciate your support and interaction with our page, and please don't hesitate to write a review on there as an additional way to help us promote our services.

### Don't forget our new flyer

Don't forget our new Crèche flyer is ready to go. We need people to distribute it throughout the city – to let people know we are here. Ask Jannie for a bundle to take away. If you know somewhere where we could post it up on a notice board, we can copy off A4 size posters for you.

### Measles alert !

There have been cases of measles (English measles) recently notified in the Wellington region. As yet, we have not been notified of any cases amongst our Crèche children.

If we do have a case however, anyone, including babies children, teachers and other adults, who is not up to date with their vaccinations will need to stay away from the Crèche for at least 14 days. This may need to be extended if there are further cases of measles at the Crèche.

To be protected against measles, children need to have had two doses of the MMR vaccine (Measles, mumps rubella); usually given at 15 months and 4 years. The measles vaccine is free from your family doctor.

#### Update your child's immunisation details

If you have not already done so recently, please provide the teachers with the latest information you have regarding your child's immunisation status.

### Working Bee – 17 September – 10 am – 2 pm

A KCC working bee will be held on the 17<sup>th</sup> of September. This will be an opportunity for a good spring clean. It would be great to see you there. Many hands make light work!



## Annual General Meeting

**18 October 2016**

Our Annual General Meeting will be held at the Crèche on the **Tuesday 18 October 2016 at 7.15**. All families are welcome to attend. The agenda for this meeting will include presentation of the Annual Accounts and the Annual Report for the year ending March 2016, as well as the election of the Crèche Committee for the 2016/2017 year. Any items of business for the Annual General Meeting should be sent to the Manager by the 3<sup>rd</sup> of October. Minutes of the 2015 AGM are displayed on the notice board. **Wine and nibbles will be provided!**

### **Our current committee members are:**

Chairperson:	Vacant
General committee:	Leolie Rentsch Julie Reeves Julia King Jo Marshall
Senior Teacher	Jannie Nehemia
Manager	Helen Baxter
Financial Administrator	Kathleen Reece

### **Committee 2016/2017**

A new committee will be elected at our AGM in the 18<sup>th</sup> of October. Please let Jannie or Helen know if you are interested in joining the committee.

### **Next Committee Meeting**

Our next committee meeting is scheduled for Tuesday the **6<sup>th</sup> September**, at 7.00 pm.

### **Policies reviewed recently have been:**

- Appointment of Staff Policy
- Employment of Relievers Policy
- Professional Development Policy
- Staff Appraisal Policy
- Union Access Policy
- EEO Policy

Copies of the revised policies are posted on the Crèche notice board after each committee meeting.

## Parent / Whānau Survey

Thank you to those families who completed the survey form. The results are currently being collated and a summary will be posted in your pocket later this month. These results will also contribute to and the Crèche's Strategic Plan review later this year and to the 2017 Annual Plan.

## Colds at Crèche

A number of Crèche children have had colds recently. To reduce the chance of infecting others, please keep your child at home until their nose discharge clears.



## Housekeeping and reminders!

### **Update your contact details**

If you have had any changes to your contact details please let us know, including **Emergency Contact People's details**.

### **Naming your child's lunchbox**

Please remember to name your child's lunch box and drink bottle.

**Donation of a box of tissues** is always appreciated, especially approaching the winter months!

### **Advise us of absences**

Please let Crèche know if your child will not be attending on a day they are booked to attend.

**CRECHE EMERGENCY CONTACT NUMBER – 0211 381 295.** Please ensure you have this number in your phone as this is the Crèche emergency phone number that is used in the event of an emergency.

**Our emergency procedures** are on the parent notice board, as well as our Tsunami procedures.

**Kia Kaha - Jannie, Tira, Isabel, Helen & the Advisory Committee**



**Kilbirnie Community Crèche Inc.**

Phone: 04 387 9488

Email: [kilbirnie.creche@xtra.co.nz](mailto:kilbirnie.creche@xtra.co.nz)

Manager - Helen Baxter: Tel: 04 934 8516

[helenbaxter@clear.net.nz](mailto:helenbaxter@clear.net.nz)

Our website – [www.kilbirniecreche.co.nz](http://www.kilbirniecreche.co.nz)